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POSTING**

**INTERNAL & EXTERNAL POSTING**

**POSTING:** HEU Posting 050H24  
**STATUS:** Temporary Full Time  
**CLASSIFICATION:** (15301) Personal Service Assistant  
**WORK AREA:** Cooper Place – Care Department (PCN 238)  
**HOURS:** 75 Hours Bi-Weekly (1.0 FTE)  
**HOURS:** Days; Evenings  
07:00 – 15:00; 15:00 – 23:00  
Days Off; Thursday & Friday  
**SALARY:** \$29.83 Hourly

**JOB SUMMARY:**

Responsible to the Director of Care and working under the general supervision of a Registered or Licensed Practical Nurse; this position performs a variety of routine nursing procedures and related duties necessary in caring for the personal needs and comfort of residents.

**QUALIFICATIONS:**

**Education, Training and Experience:**

Grade 10, plus graduation from a recognized Nursing Assistant Program or an equivalent combination of education, training and experience.

**Skills and Abilities:**

- Ability to communicate effectively both verbally and in writing.
- Ability to deal with others effectively.
- Physical ability to carry out the duties of the position.
- Ability to organize work.
- Ability to operate related equipment

**This posting will remain open until successfully filled. All Internal applications received by 08:30 am July 25<sup>th</sup>, 2024, will be given first consideration.** Please apply via email to the Department of Human Resources Services using Application for Internal or External Vacancy Form.

Applications and resumes may be submitted through [hr@providenceliving.ca](mailto:hr@providenceliving.ca).

Thank you.

Human Resource Services

DATE: July 18<sup>th</sup>, 2024